

REFERENCE	{{referenceId}}
STATUS	REVIEW READY
OWNER	{{documentOwner}}

Change Request

A controlled request documenting a proposed change, its rationale, scope, schedule and cost impact, risk assessment, and approval decision.

TECHNICAL RELEASE · 4 August 2026



Requested change

Identify the requestor, affected baseline, requested outcome, reason, urgency, and desired effective date.

Document control	Detail
Owner	Mara Klein
Reference	NS-014-2026
Effective date	4 August 2026
Status	Ready for review

Impact assessment

Assess deliverables, schedule, cost, benefits, quality, resources, contracts, data, operations, and stakeholder impact.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.

Options considered

Compare implementation options, including no change, with effort, risk, timing, value, and reversibility.

Workstream	Milestone	Owner	Status
Options considered	Baseline approved	Mara Klein	On track
Dependencies	Inputs confirmed	Project team	In review

Recommendation

State the preferred response, conditions, updated assumptions, residual risk, and implementation owner.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.



Decision and traceability

Capture approval, rejection, deferral, rationale, authority, version, linked records, and baseline updates.

Workstream	Milestone	Owner	Status
Decision and traceability	Baseline approved	Mara Klein	On track
Dependencies	Inputs confirmed	Project team	In review

Approval and signatures

By signing, the parties confirm that they have reviewed the document and accept the recorded decision or terms.

Name *

Title or role *

Signature *

Date *