



LOOPBACK WORKS

LEARN FORWARD

Project Retrospective

A blameless project retrospective capturing intended outcomes, evidence, what helped, what hindered, root causes, lessons, and owned improvements.

PREPARED FOR

Aperture Mobility

Northstar Systems · Mara Klein · 4 August 2026



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Outcome recap

Compare intended outcomes, delivered scope, timing, cost, quality, adoption, and stakeholder impact using agreed evidence.

Document control	Detail
Owner	Mara Klein
Reference	NS-058-2026
Effective date	4 August 2026
Status	Ready for review



Timeline and turning points

Record major events, decisions, changes, dependencies, and moments that materially affected the result.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.



Illustrative performance profile

What worked

Identify repeatable behaviors, practices, controls, tools, and collaboration patterns supported by specific examples.

Workstream	Milestone	Owner	Status
What worked	Baseline approved	Mara Klein	On track
Dependencies	Inputs confirmed	Project team	In review



What was difficult

Describe friction, missed signals, constraints, and consequences without assigning personal blame.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.

Root-cause themes

Distinguish immediate events from systemic causes across process, information, incentives, capacity, and governance.

Workstream	Milestone	Owner	Status
Root-cause themes	Baseline approved	Mara Klein	On track
Dependencies	Inputs confirmed	Project team	In review

Lessons and decisions

State what the organization will preserve, stop, test, standardize, or escalate in future work.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.



Improvement actions

Assign each improvement an owner, due date, success measure, review forum, and link to the affected standard or backlog.

Workstream	Milestone	Owner	Status
Improvement actions	Baseline approved	Mara Klein	On track
Dependencies	Inputs confirmed	Project team	In review