



COPPERLINE STUDIO · SALES

Quote and Estimate

A professional quote with itemized services or products, commercial assumptions, validity, payment terms, and client acceptance.

Mara Klein · 4 August 2026 · NS-002-2026

Client outcome: align the scope, value, ownership, and decision path before delivery begins.

Quote summary

Identify the customer, quote reference, currency, validity period, delivery window, and commercial contact.

Document control	Detail
Owner	Mara Klein
Reference	NS-002-2026
Effective date	4 August 2026
Status	Ready for review

Items and pricing

List each product or service with description, quantity, unit, unit price, discount, tax treatment, and line total.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.

Assumptions and exclusions

State the operational and commercial assumptions that affect price, schedule, or availability.

Deliverable	Scope	Owner	Target
Assumptions and exclusions	Agreed client outcome	Mara Klein	4 August 2026
Review and handover	Evidence and acceptance	Client team	To be confirmed

Payment and delivery terms

Define invoicing milestones, payment deadline, delivery conditions, expenses, and late-payment treatment.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.

Acceptance

Provide a clear acceptance route and capture the authorized customer signatory.

Deliverable	Scope	Owner	Target
Acceptance	Agreed client outcome	Mara Klein	4 August 2026
Review and handover	Evidence and acceptance	Client team	To be confirmed

Approval and signatures

By signing, the parties confirm that they have reviewed the document and accept the recorded decision or terms.

Name *

Title or role *

Signature *

Date *