



LUMEN WORKS

PROJECTS WITH A CLEAR MANDATE

# Project Charter

A concise project authorization document defining the case for change, objectives, scope, sponsorship, governance, budget, and success criteria.

PREPARED FOR

Aperture Mobility

Northstar Systems · Mara Klein · 4 August 2026



# Contents

## Document contents

## Case for change

Describe the current condition, business trigger, urgency, affected stakeholders, and consequence of not acting.

| Document control | Detail           |
|------------------|------------------|
| Owner            | Mara Klein       |
| Reference        | NS-011-2026      |
| Effective date   | 4 August 2026    |
| Status           | Ready for review |

## Objectives and success

Set measurable objectives, target outcomes, success measures, guardrails, and the evaluation date.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.



# Scope and boundaries

Define included outcomes, excluded work, key assumptions, dependencies, constraints, and interfaces.

| Workstream           | Milestone         | Owner        | Status    |
|----------------------|-------------------|--------------|-----------|
| Scope and boundaries | Baseline approved | Mara Klein   | On track  |
| Dependencies         | Inputs confirmed  | Project team | In review |

# Delivery and milestones

Establish the delivery approach, major milestones, budget envelope, resourcing model, and critical dependencies.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.

# Governance

Name sponsor, project lead, decision forums, delegated authority, escalation route, and reporting cadence.

| Workstream   | Milestone         | Owner        | Status    |
|--------------|-------------------|--------------|-----------|
| Governance   | Baseline approved | Mara Klein   | On track  |
| Dependencies | Inputs confirmed  | Project team | In review |



# Initial risks and approvals

Record material risks, proposed responses, authorization conditions, and signatures that initiate the project.

- Confirm the responsible owner and decision deadline.
- Record evidence, assumptions, and dependencies explicitly.
- Convert the agreed outcome into a trackable next action.

## Approval and signatures

By signing, the parties confirm that they have reviewed the document and accept the recorded decision or terms.

**Name \***

**Title or role \***

**Signature \***

**Date \***